

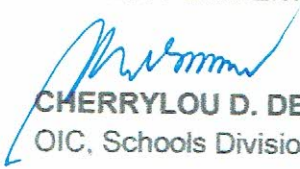


Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



MEMORANDUM

TO: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
Selected Public School District Supervisors
Selected Public Elementary & Secondary School Heads

FROM: 
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **DISTRIBUTION OF E-TABLETS**

DATE: September 15, 2015

Please be informed that the Provincial Government of Cavite through the Provincial ICT Office will be distributing the 4th Batch of Electronic Tablets on September 28, 2015 at 1:00 p.m., Ugnayang La Salle, De La Salle University, Dasmariñas City.

The recipients are all elementary and secondary teachers from municipalities of **Alfonso, Carmona, Kawit, Naic, Maragondon, Trece Martires City, Tagaytay City and Rosario**. They are expected to bring at least (1) valid ID. Travel order shall be downloaded from the Division's official website.

In view of this, there will be no classes in all public elementary and secondary schools in Alfonso, Carmona, Kawit, Naic, Maragondon, Trece Martires City, Tagaytay City and Rosario. To make up for this, classes may be extended during weekdays for single shift schools or one Saturday for double shifts schools.

Participants must have lunch before coming to the venue.

Immediate dissemination of this Memorandum is highly desired.